




FSIN

Senior Program Coordinator

Technical Support

 Sports, Culture, Youth & Recreation

"The Federation is committed to honouring the spirit and intent of the Treaties, as well as the promotion, protection and implementation of the Treaty promises that were made more than a century ago."

Primary Function:

The Federation of Sovereign Indigenous Nations (FSIN) is seeking an experienced and motivated Senior Program Coordinator to help implement and advance the goals of FSIN's youth, sport, culture, and recreation initiatives. In this role, you will provide leadership, mentorship, and guidance to staff, Youth Leaders, and Mentors, while supporting the delivery and development of community-based programming for First Nations children and youth across Saskatchewan.

Your Role

- Provide direction, coaching, and day-to-day leadership to program staff, Youth Leaders, and Mentors engaged in youth sport, culture, and recreation programming.
- Oversee and support the implementation, monitoring, and evaluation of key initiatives and modules serving First Nations communities.
- Design and facilitate leadership training, workshops, and skill-building activities for youth and program participants.
- Develop and implement systems for data collection, program evaluation, and report on outcomes.
- Collaborate with schools, recreation facilities, and community partners to enhance access to quality programming and resources.
- Engage and enroll participants in programming, ensuring culturally relevant and inclusive experiences for children and youth.
- Manage program budgets and resources, ensuring accountability and effective use of funds.
- Lead and participate in internal and external meetings, including regular updates to the FSIN Sports, Culture, Recreation & Youth (SCRY) committee

Who You'll Work With

- Staff, Youth Leaders, and Mentors across FSIN youth, sport, and recreation programs.
- Community schools, recreation facility staff, and other local partners supporting Indigenous youth engagement.
- FSIN SCRY team, Board members, and external organizations involved in youth development.

How You'll Make an Impact

- Support the development of Indigenous youth leaders and mentors, creating positive change within First Nations communities.
- Enhance program quality, reach, and effectiveness through thoughtful leadership and program oversight.
- Help build capacity in communities by fostering collaboration and sharing best practices.
- Ensure culturally relevant, accessible, and inclusive programming for First Nations children and youth.

Working Conditions

- Evening and weekend work may be required.
- Travel will be required; must possess a valid Class 5 driver's license.

Other

- Other duties may be assigned from time to time.
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Qualifications:

Education

- A post-secondary degree or diploma in Education, Sport or Recreation Administration, Kinesiology, or a related field is required; equivalent education and experience will be considered.

Experience

- Minimum of five (5) years of experience in youth program planning, delivery, or partnership development ideally in recreation, community, or education settings.
- Knowledge of First Nations communities, culture, and traditions.
- Knowledge of the non-profit sector and provincial sport, culture, and recreation delivery systems.
- Proven experience in staff or volunteer mentorship, training, or leadership roles.
- Proven written communication and presentation skills.
- Strong administrative and organizational abilities.
- Ability to work independently and as part of a team.
- Proficiency with Microsoft Word, Excel, PowerPoint, Zoom, MS Teams, and data collection software.

Only candidates selected for interviews will be contacted.

APPLICATIONS MUST BE RECEIVED BY 12:00 noon on Friday June 13th, 2025.

Submit resumés to: Email: hrinfo@fsin.com